



Senior Internship

Paul Duke STEM
High School

Meet the Internship Coordinator

Dr. Eales is in her 21st year of teaching. Prior to coming to Paul Duke STEM High School, she taught at Peachtree Ridge High School and Dunwoody High School.


Dr. Eales has a Bachelor of Science from Miami University (OH) and a PhD from University of Georgia.



What is Senior Internship?

- SEE is a program that allows Seniors at Paul Duke STEM High School to learn real world skills through an on-campus internship, off campus internship, or on campus course.
- Students showcase what they learned during the exhibition in the spring.





What options are there for Seniors?

- Off campus internships with local businesses.
- On campus internships based on CTE pathway completion.
- On campus courses such as peer leadership or dual enrollment in leadership, entrepreneurship, and communications.
- On campus teaching internship with a PDS teacher.
- Students can also fulfill this requirement by completing AP Capstone, Dual Enrollment courses, Mercer Cybersecurity, or an individual project.



How does SEE Work?

- Students decide on their Senior Experience during registration of their junior year.
- They complete approximately 75 hours of work each semester and document their progress.
- All students present during the Senior Exhibition in the spring of their senior year. This is a time to showcase what they've learned and how the skills apply to life after high school.

Questions?

- If you have any further questions, please contact me at:

Sarah.Eales@gcpsk12.org



Work Based Learning

Paul Duke STEM
High School

Meet the Work Based Learning Coordinator



Mr. Dial is in his ninth year of teaching. Prior to coming to Paul Duke STEM High School, he taught Social Studies for seven years (7th for three years, 8th for four years) at Berkmar Middle School.

Mr. Dial has a Bachelor of Arts from the University of Alabama and a Master of Arts in Teaching (MAT) from Brenau University.

Prior to his teaching career, Mr. Dial worked in the medical supply, commercial photography supply, real estate, and construction fastener industries in a variety of sales, logistics, and management capacities, and he brings this wealth of real-world experience to the classroom.





What is Work Based Learning?

- Work Based Learning (WBL) is a program that allows Seniors at Paul Duke STEM High School to earn school credit toward graduation while they are also earning a paycheck.
- However, WBL isn't just about making money while earning credit; WBL students learn real world job skills that they will need to succeed in the workplaces of the 21st century.

How does Work Based Learning work?

- Students in Work Based Learning (WBL) report to school as usual.
- Depending on the number of credits being earned through WBL (one, two, or three), students check out of school prior to either fifth, sixth, or seventh period to report to their jobs.
- If a student loses their job, they **MUST** notify the WBL Coordinator immediately, and cannot leave campus early until they have found employment.
- Students keep track of their hours on the job and submit time sheets monthly, which serves as part of their **Classroom** grade.

How does Work Based Learning work? (Continued)

- Each student's workplace is visited twice by the WBL Coordinator over the course of each semester.
- These visits will include a Job Skills Assessment and survey of General Employability Traits to be filled out by the employer/mentor.
- Job Skills Assessments and General Employability Trait evaluations serve as the **Summative Assessments** (tests) for WBL.

So, how do I get the Work Based Learning process started?

- Interested students should fill out a Preliminary Interest Form:

<https://tinyurl.com/WBL2425>

- Once this form is filled out, the WBL Coordinator, counseling department, and administrators will review your academic, attendance, and discipline records to determine admission to the WBL program.
- Students who qualify will receive an invitation to join.

**So...
I got an
invitation
to join
WBL...
now
what?**

- Once the Application and Safety & Training Agreement have been filled out by the appropriate parties, the student will be admitted into the Paul Duke STEM High School Work Based Learning program.
- The student's schedule will reflect this with either a "Work Study" or "WS" designation when they begin the school year in August.
- Information about the **Senior Experience Exhibition** (SEE) will be shared at this time.

**So...
my
schedule
says
“Work
Study” or
“WS”...
now
what?**

- In August, students will report to the Work Based Learning Coordinator’s classroom to cover the basic requirements of the class and complete General Employability Assignments (Business Attire & Etiquette, Resume Building, etc.).
- In mid-August, WBL students will be “released” and can begin checking out at the appropriate time on a daily basis.
- Once released, students **MUST** check out at their designated time daily, unless they have prior approval from the WBL Coordinator.

Questions?

- If you have any further questions, please contact me at:

bradley.dial@gcpsk12.org



Feedback Form

Please scan QR Code to give us your feedback.

Por favor escanee el Código QR para darnos su retroalimentación.



tinyurl.com/PDSwcn24