

*Now you can pay for more than just meals –
Register and pay for your student’s Advanced Placement exams online!*

- If you are not already registered on MyPaymentsPlus, visit www.mypaymentsplus.com, select “Register a FREE Account” and follow the simple instructions provided on the registration screen.



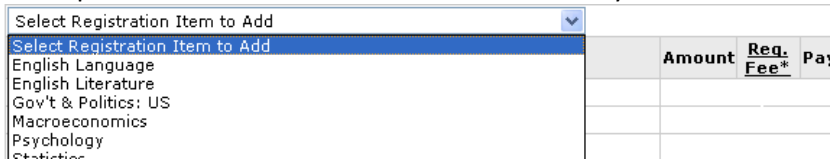
- If you already have a MyPaymentsPlus account, simply sign in at www.mypaymentsplus.com



- Under “Other Payments” you will see the Advanced Placement Exam Registration:



- Click the drop down menu and select the exam for which your student needs to register:



- After selecting the exam, follow the steps below to register for the exam:
 1. Click “Important Exam Information” to review the required documentation
 2. After reviewing, click the checkbox to confirm you have reviewed the document. You cannot proceed with registration until you have confirmed that you have reviewed this document.
 3. From the drop down menu, select the exam date.
 4. Indicate if your student requires special accommodations. Important note: In order for a student to participate in AP Exams with accommodation from an IEP or 504 Plan, the accommodations must be approved by the College Board. It is the parent and/or student’s responsibility to contact the AP Coordinator at your local school to complete the process. Selecting “Yes” during exam registration does not serve as contact to the local school.
 5. Once you have completed these steps, click “Submit Registration”.

