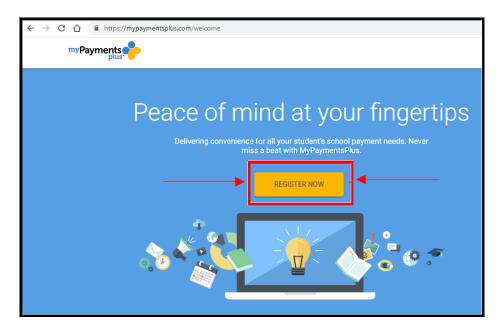
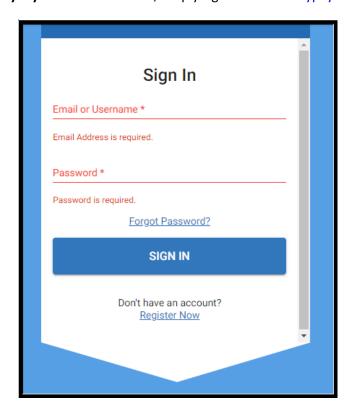


Register and pay for your student's Advanced Placement exams online!

• If you are not already registered on MyPaymentsPlus, visit www.mypaymentsplus.com, select "Register Now" and follow the simple instructions provided on the registration screen.



• If you already have a MyPaymentsPlus account, simply sign in at www.mypaymentsplus.com

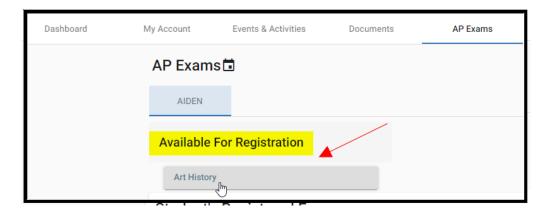




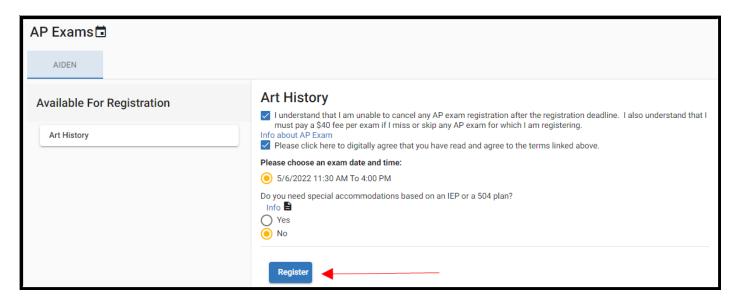
When the AP Exam Registration period opens, you will see the AP Exam Tab listed on the toolbar.



 To register for an exam, choose an exam from the list under "Available for Registration" below your student's name.

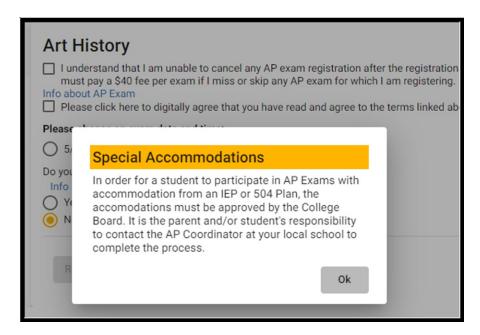


• After selecting the exam, click the blue "Info about AP Exam" hyperlink. After you have read the information, click the 2 checkboxes to confirm your review and agreement, select the exam date. If the student requires special accommodations, click "Yes". The blue "info" hyperlink will allow you to view information regarding special accommodations.

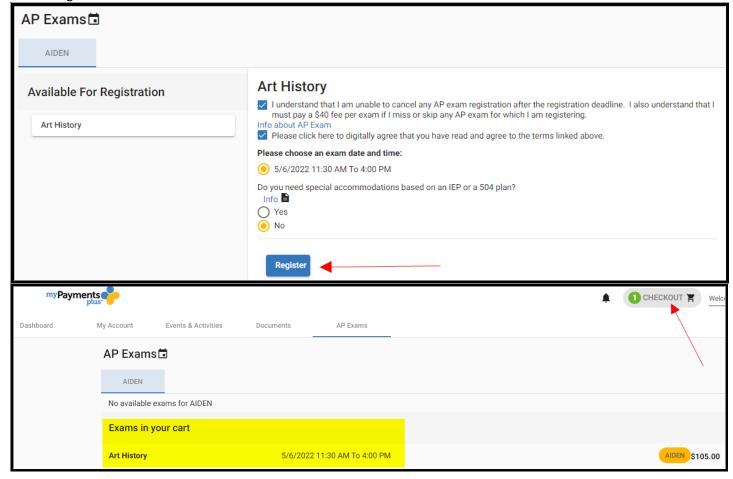




• If your student requires special accommodations and you choose "Yes", a pop-up box with important information will be displayed. Please be sure to contact the AP Coordinator at your school.

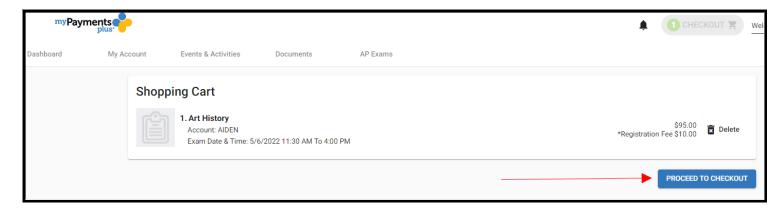


Click the "Register" button to submit registration. If you are registering for additional exams, repeat the
process until all exams have been added. The exams are added to the cart. Click "Checkout" in the upper
right hand corner.

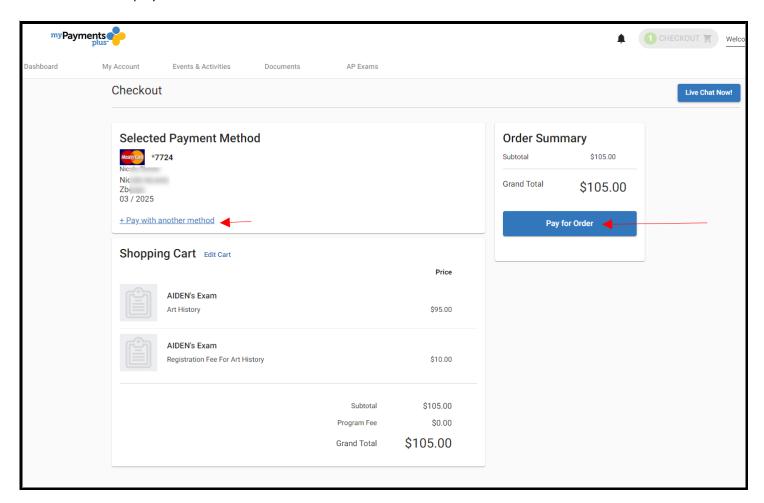




• If everything in the cart is correct, click the "Proceed to Checkout" button.

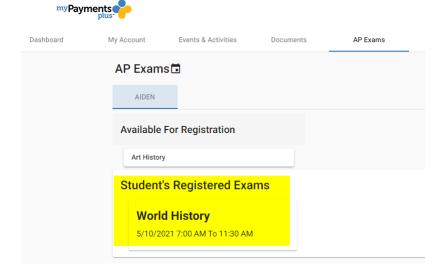


• Choose your method of payment, enter all required information and click "Pay for Order". A receipt will then be displayed.





• Once a student is registered for an exam, the exam will be listed under "Student's Registered Exams".



IMPORTANT NOTE: Once your student has completed the payment process and enrolled in an exam, you must contact the AP Test Coordinator to make any changes to the enrolled exam. However, if your student needs to register for additional exams, you may repeat the process above.